

Ridgecrest Ranchos Recreation and Parks District
Meeting Minutes
Friday, December 19, 2025 430-6pm
Palos Verdes Peninsula Library, main branch, Purcell Room

Board members in attendance: President John Smythe (JS), Treasurer James Colton (JC), Secretary Charles Lee (CL), Miguel Quirch (MQ),

Meeting was open to the public. No closed session.

Agenda provided (see separate attachment).

Motions are in bold.

Item One

Approve minutes from the October 23, 2025 meeting. Approved 4-0

Item Two

Review current financials (Treasurer) and audits.

JC reviewed current accounts.

Bank (Bank of America) accepted formation documents. JC was able to set up a CD to earn interest. We discussed setting up a savings account as well, to minimize funds in the checking account to reduce risks (e.g. debit card theft).

Proposal: JC made a motion to set up a savings account. Seconded by JS. Vote: 4-0 in favor.

Discussed having a second board member as an authorized backup for bank transactions, in case the treasurer is unavailable. JC will ask the bank what will be needed to add another signatory and report back to the board next month.

Item Three

Formation Documents and Bank: as above.

Item Four

Electrical work and lighting for neighborhood entry: updates.

Bennett Landscaping informed JS that the city of RPV halted progress on digging for electrical cables due to concern that work would encroach on other utility lines (water, gas, electric, cable). They asked that we set up interval potholes to make sure there is no such encroachment. Another option proposed by Bennett is using a low voltage cable, which would require less depth in the ground; however, a permit would still be needed to dig up street asphalt.

JS will try to speak with someone at the city to help come up with a solution. We can ask Bennett to proceed with supplying power only on the north side of the entry (where the meter already is) as this would not require additional digging.

Item Five

Landscaping and grass seeding: updates

JS is finalizing a proposal with Bennett Landscaping for reseeding. At our meeting in October, the board authorized a budget of up to \$4K.

OTHER:

MQ has informed us that LAC has formally recognized his board member status. JC confirms receiving MQ's confirmation as well.

NEXT MEETING

Proposed day/time: Jan 28, 2026 Wed 6pm