

Ridgecrest Ranchos Recreation and Parks District
Meeting Minutes
Thursday April 2, 6-8pm
Palos Verdes Peninsula Library, main branch, Purcell Room

Board members in attendance: Treasurer James Colton (JC), Secretary Charles Lee (CL), Miguel Quirch (MQ),

Absent: President John Smythe (JS)

Meeting was open to the public. No closed session.

Agenda provided (see separate attachment).

Item One

Approve minutes from the December 19, 2025 meeting. Votes: Yes (3), no (0).

Item Two

Review current financials (Treasurer) and bank account updates. Savings account not yet set up. Second authorized user not yet set up. Annual audit is done.

Item Three

Electrical work and lighting for neighborhood entry: updates.

JS has been in contact with Bennett Landscaping who has proposed modifications to the original electric plan, but was unable to make tonight's meeting. Original plan would have required, per the city of RPV, deep boring into the street to ensure any digging would not affect or harm existing utility lines. Proposed modifications involve commercial grade solar panels. No diagram available indicating what they look like or where they would be placed.

Proposal: CL put a motion to go forward with the contract proposed for the solar pending review of design and confirmation that any panels will not be unsightly (either in appearance or placement). Seconded by JC. Votes: Yes (3), No (0).

Item Four

Landscaping: Seeding was done.

Item Five

Website compliance. Federal and state regulations require that posted documents to the website, e.g. PDFs, meet disability guidelines. The district's website operator (Streamline) offers a service (with a monthly fee) that will convert our documents into a format that meets federal and state requirements.

Proposal: CL out a motion for the district to subscribe to Streamline's document conversion program. Seconded by JC. Votes: Yes (3), No (0).

Added item:

JC informed us that the Post Office closed our account at the end of January 2026 as it had sent renewal notices to a physical address of a long previous board member who had set it up. The USPS requires a physical address on file. JC will update our information with the USPS, but it is possible the district will not have access to the same box as prior. For now, PO box address on the website will be taken down and updated once confirmed.

Minutes prepared by Charles Lee, Board Secretary
Approved by board on August 25, 2026.